



Loxwood Sports Association, company limited by guarantee

Annual General Meeting

Date: Thursday 22nd November 2018

Venue: Loxwood Sports Club

Present:

Barry Hunter, David Edwards, Ray Merridew, Adrian Morris, Peter Tait Dave Brockhurst
(chairman/directors of LS)

Jon Lane (Cricket), Mike Curtis (Squash), Mark Lacey (senior football), Colin Ramsay (junior football)

Apologies

Adrian Dudman, Tony Morris

1. Formal Company Agenda

Approval of 2017 AGM Minutes

The minutes of the last AGM were approved and duly signed by Barry Hunter.

Presentation of Accounts for Year Ending 30th June 2018.

David Edwards presented the accounts for the 2017/8 year (to end June) and the budget projection for 2018/9.

Last year the LS made an operating loss of £5766 driven by the significant expenditure to improve the safety and compliance of the pavilion facilities. This eroded our reserves down to £22K in cash.

The budget for this year delivers an improved break even result and will keep our reserves above £20K, which is the threshold aimed for by the directors. The improvement is driven by improved bar profits and reduced expenditure on "maintenance and renewal". This last item is set at £8K but note that we have already spent/committed £3-4K of this. So the key message is that we are set to maintain break even or slightly profitable LS operations, but we cannot afford significant investment expenditure without additional funding.

The accounts were adopted by the meeting.

Appointment of Auditor

LSA llc is not legally required to have its accounts audited by a third party. However the meeting agreed that it would be prudent to do this none the less. David Edwards will identify a suitably qualified person.

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Appointment of Directors

David Edwards reviewed the governance arrangements in place for the LSA:-

- LSA is a company limited by guarantee of £1 from each member not by shareholders. (this is a model common amongst sports/golf clubs)
- It is bound by the Companies Act and as such requires a group of Directors to manage the organisation.
- Members are registered players of the various sports and have the right to vote at an AGM.
- It is required to submit formal accounts and a register of directors annually.

The following resolutions were adopted:-

- Ray Merridew, Adrian Morris and David Edwards will continue as directors. (prop Mark Lacey, sec Jon Lane)
- David Brockhurst is appointed as a director (prop Ray Merridew, sec David Edwards)
- Barry Hunter has stepped down as a director and Chairman after 2-3 years in the role.
- Peter Tait is appointed Chairman in succession to Barry. (prop Mark Lacey, sec Colin Ramsay)
- Ray Merridew is appointed Vice Chairman in succession to Peter Tait. (prop Jon Lane, sec Adrian Morris)

The meeting unanimously thanked Barry for his outstanding contribution to and leadership of the LSA.

2. Loxwood Sports Meeting Agenda

2018 Highlights

Peter shared some highlights of the LSA activities in the last year and the current focus areas:-



LS AGM Presentation
Nov 18.ppt

The over arching point is that the LSA exists to enable the sports clubs to prosper. It does seek to operate at a profit in order to ensure its survival, but all money is either reinvested or held as contingency reserve.

Sports Clubs Review

- (a) **Cricket:-** The 1st XI finished 7th out of 9 in the Village Cricket League division I (of two) and thereby ensured that it will remain a Div I team in 2019. A key focus in 2018, which is to be continued is the development of Junior cricket at Loxwood. A number of members helped to support Junior training sessions and matches plus coaching sessions at Plaistow School. There will be a drive to increase the number of juniors playing cricket in 2019.
- (b) **Squash:-** has had a good year with membership almost doubling, driven by the new on line booking system set up by Dave Brockhurst. Increased court usage may require that the light meter is reset from current 48 minutes play to the nominal 40 minutes designated by the booking slots.

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- (c) **Junior Football:** this has grown significantly; there are now 9 teams (inc a girls' team) playing on pitches at Loxwood, Kirdford and Plaistow. The committee is investigating if it can gain funds from the FA Wildcats scheme.
- (d) **Senior Football:** the team has had a tough start to the season but the sense is that with a new manager on board and a very strong group of young players the fortunes will improve. Note that the U18 side is unbeaten to date.
- (e) **Snooker:** This section competes in the Horsham League Div I with about 35 members. The on line booking system operates for snooker tables, although there is still scope to increase their utilisation.
- (f) **Stoolball:** not present, but David Edwards commented that there is a good standard of play and a county wide tournament will be held at Loxwood in May.

Communication Strategy

Driven by Ray Merridew the LSA has been very active on social media. There are opportunities to upgrade the web site and the membership systems. Ray/Adrian/Dave B. will focus on this area.

Colin Ramsay requested that he be provided with a simple communication to use with the youth football parents group to increase their awareness of the pavilion facilities (the practice is to open the bar whenever any activity is taking place; normally staffed from within the club involved) and how the membership fees contribute to the LSA operations. Ray will follow up.

Fundraising Opportunities

As already stated the LSA reserves are unlikely to be able to cover any significant investments in its facilities. So ideas for fund raising events are very welcome. Grants (eg FA/Sussex CCC/ECB) are another funding source that has been successful in the recent past. The meeting agreed that it is important to ensure that any pursuit of funding is communicated across the LSA to maximise leverage.

Future Meetings

It was agreed that attendance at the LS Annual General Meeting would be sufficient to manage communication with each sports club. This assumes that communication flows effectively from the Director team who will continue to meet monthly.

Peter Tait

Signed as an Accurate Record of the AGM

Peter Tait, Chairman Loxwood Sports Association LLC

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