



## **Loxwood Sports Association, company limited by guarantee**

### **Annual General Meeting**

Date: Wednesday 29th November 2017

Venue: Loxwood Sports Club

### **Present:**

Barry Hunter, David Edwards, Ray Merridew, Adrian Morris, Peter Tait (chairman/directors of LS)

Jon Lane & Mark Jones (Cricket), Mike Curtis (Squash), Dave Cocoracchio (football)

### **1. Formal Company Agenda**

#### **Loxwood Sports Background**

Barry described the assessment of the new director team about the status and direction of the LS. His handout is attached but in summary the aim of Loxwood Sports is to:  
"Provide a destination family sports club for the local and wider community that will provide a safe and socially engaging environment for all visitors on a not for dividend basis".

He also shared the new association graphic (used as a header on this document) and latest leaflet describing our facilities.

David Edwards described the new "formal" structure of LSA LLC, the structure of the director team, and the formal "Memoranda of Articles of Association" of the new company. A summary copy is supplied with this document.

Peter Tait presented a summary of the main activities undertaken at LSA level since July Last year (copy attached). Key headline is the expenditure of approximately £15K on upgrading the main facilities in order to provide a safe compliant base on which the sports activities can operate.

#### **Presentation of Accounts for Year Ending 30<sup>th</sup> June 2017.**

David Edwards shared the formal LSA LLC accounts for the first year of its existence. They report a trading loss of £10K with reserves (cash + assets) of £32K. (see discussion below)

The accounts were formally adopted by the meeting. (prop: Peter Tait/sec: Ray Merridew).

#### **Appointment of Auditor**

The meeting agreed (prop: Adrian Morris/ sec: Jon Lane) to request Maurice Watts to audit the LSA accounts. Maurice has undertaken this for many years on behalf of the LSA and although not now a strict requirement the directors felt that it was wise to continue in the interests of sound practice.

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## **Appointment of Directors**

The director team was reappointed “en-bloc” (prop: Jon Lane/sec: Mark Jones).

## **2. Loxwood Sports Meeting Agenda**

### **Finances Discussion**

David shared more detail of the financial position and outlook for 2017/2018. (The details are not attached but are available on request)

The cash in the bank at year end was £26K but this will fall to about £17K by the end of December, reflecting the investment in facilities described earlier.

The directors have chosen a target reserve level of £20K to insulate the LSA against any urgent expenditure that is not foreseen. The outlook is that we will get back to that level (due to bar revenues at higher margin and increased membership subscriptions) by the end of June, but no major expenditure can be afforded without an associated fund raising effort to support it.

### **Sports Clubs Review**

- (a) **Cricket:** The senior side had 21 fixtures in the 2017 season (end April- end Sept). Of these 5 were wins, 6 losses and 2 draws. (8 matches lost to weather). The team finished 7<sup>th</sup> in the Village Cricket League Div I out of 9. There is also a fledgling Junior section with about 15 members. The club is seeking to expand this in 2018. (Barry to put Peter in touch with Collin Ramsay who runs the junior football). We noted the possibility for clashes with football activity in August and September. The LSA calendar will be used to post all cricket fixtures by Christmas. It is possible that the football club could find themselves with a home FA Cup tie on the first Saturday in August so we agreed not to allow Horsham Trinity to rent the field on that specific date.
- (b) **Squash:** A small group of members is very active. There is a sense that general awareness of the facility is poor. The team agreed to promote squash more actively within the LSA. Mike to talk with Adrian about the possibility of an on line booking system that would be needed if playing membership increased.
- (c) **Football:** 1<sup>st</sup> XI finished 6<sup>th</sup>/20 in the Sussex County League last year and are 7<sup>th</sup> to date this season but only 4 points away from a promotion slot. Junior football activity grew significantly with the merger with Kirdford last season. There are now about 150 registered junior players from U7 to U18's who also add to the senior team pool. There is now an U7 girls XI that plays indoors on a Saturday morning. Facilities are well liked by players and opponents although referee's room heating appears inadequate. There is more scope to increase awareness amongst footballers of the broader LSA activities.



# LOXWOOD SPORTS

*Lounge & Bar*

- (d) **Snooker:** This section competes in the Horsham League Div I with about 20 members. Again more scope for increased awareness.
- (e) **Stoolball:** There are about 12 stoolball members who play a high standard in the local area, but the engagement with the broader LSA is an opportunity area.

## **Communication Strategy**

Ray Merridew described the approach to promote the LS activities within the local community and by means of social media and our web site facility. Examples are attached.

## **Fundraising Opportunities**

If any clubs require a significant investment then funds will need to be raised to support it. As in the past, (eg car park, artificial cricket strip) the LS will provide necessary assistance in such ventures.

## **Future Meetings**

It was agreed that attendance at the LS Annual General Meeting would be sufficient to manage communication with each sports club. This assumes that communication flows effectively from the Director team who will continue to meet monthly.

## **Meeting Closure**

There being no other business, Barry wrapped up the meeting thanking everyone for their contributions. His main take outs from the discussion were the need to improve general awareness of the LS activities and facilities, identify cross sports membership opportunities and to maintain the commitment to sport.

## **Peter Tait**

**Signed as an Accurate Record of the AGM**

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Barry Hunter Chairman Loxwood Sports Association LLC

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